

# Kimberly Downing

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**Summary** Attorney with an undergraduate degree in nursing who spent the past 15 years entrenched in nonprofit management, research and development.

**Education** *St. John Fisher College, Rochester, NY*  
Bachelor of Science, magna cum laude, Nursing, May 1998

*DePaul University College of Law, Chicago, IL*  
Juris Doctor, summa cum laude, May 2005  
DePaul Law Review, Associate Editor of Notes and Comments

*University of Illinois Chicago, Chicago, IL*  
Doctorate of Public Health in Leadership  
Accepted to program, eager to begin August 2023

**Licensure** Registered Nurse, Licensed in Illinois  
Member of the Illinois State Bar, Admitted 2005

**Certification** *Community Health Worker Supervisor, CROWD at Sinai Urban Health Institute*  
*Upskilling for Everyday Inclusion, National Louis University*

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**Experience** **The HAP Foundation, Oakbrook Terrace, IL**  
**Executive Director of Program Evaluation and Research**  
**2022 - Present**

- Coordinated and led multi-institutional research projects with a concentration on activities that emphasized a community engaged research model
- Supervised the organization's Community Health Worker program that sought to address health care disparities and increase access to serious illness care through improved connectivity and education, including health literacy
- Filled a leadership role in relationships to foster program sustainability, including grant management, strategy development and execution of applications to state, federal and private funding mechanisms

**Independent Contractor**  
**NonProfit Development and Project Management**  
**2019 - 2022**

*Custom Case Management, Batavia, IL*

2019-2022

Medical Records Case Manager

- Reviewed, identified and summarized medical records pertaining to claims for disability

*Greater Illinois Pediatric Palliative Care Coalition, Chicago, IL*

2021-2022

Grant Writer and Development Consultant

- Supported in creation of a strategic development plan and identified and drafted grant applications for private and state funding opportunities

*Aurora Area Interfaith Food Pantry, Aurora, IL*

2019-2020 Grants Manager

- Oversaw grant programming, including new relationship development, writing, reporting and tracking for applications to foundations, as well as state and national funding mechanisms with the expectation of securing approximately one-third of the organization's annual operating expenses

**Administer Justice, Elgin, Illinois**  
**Staff Attorney**  
**2018**

- Provided legal counsel and identified multidisciplinary programs to holistically support victims of human trafficking and other traumatic crimes

**Greater Illinois Pediatric Palliative Care Coalition, Chicago, Illinois**  
**Executive Director**  
**2007 - 2018**

- Oversaw day to day activities of a mission driven nonprofit, including community education, facilitation of organizational culture, budget development, membership engagement and project management
- Engaged in collaborative research, aimed at increasing access to quality care for children with serious, advanced illnesses
- Lectured regionally on pediatric palliative care policy and clinical programming
- Managed grant identification, outreach, application and reporting for all funding opportunities
- Developed and coordinated a mentorship program for physician and nurse training in pediatric palliative care

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**Publications** *A qualitative study describing pediatric palliative care in non-metropolitan areas of Illinois,* Journal of Hospice and Palliative Medicine, March 2021 (co-authors include Murday, Gaab,

Michelson)

*The Intersection of Domestic Violence and Human Trafficking*, Bar Briefs, Kane County Bar Association, November 2018

*Evaluating the Reliability and Validity of a New Pediatric Palliative Care Needs Assessment Tool*, Journal of Pain and Symptom Management, February 2017 (co-authors include Michelson, Rudnik, Cloen, Donnelly)

*State and Federal Pediatric Palliative Care Initiatives*, Chapter 24, Conversations in Perinatal, Neonatal and Pediatric Palliative Care, Hospice and Palliative Nurses Association, 2017 (editors K. Kobler and R. Limbo)

*Policy Developments in Pediatric Palliative Care*, Illinois Pediatrics, American Academy of Pediatrics, Illinois Chapter, Summer 2011

*A Feminist is a Person Who Answers “Yes” to the Question “Are Women Human”*: An Argument Against the Use of Preimplantation in Genetic Diagnosis for Gender Selection, 8 DePaul Journal of Health Care Law 431, 2006

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**Poster Presentations** *Using the Community Resiliency Model (CRM) to Build Trauma-Informed, Grief-Literate, Mindful Communities Through CHW Leadership*, National Association of Community Health Worker, Unity Conference, Poster Session, Forthcoming, August 2023, Austin, TX

*Implementation of an International Needs Assessment to Better Understand the Role of Child Life Specialists Working in Hospice and Palliative Care and Creation of a Collaborative Professional Network*, National Alliance for Children’s Grief, Annual Symposium, Poster Session, Forthcoming June 2023, Pittsburg, PA

*Development, Implementation and Growth of a Community Health Worker Program Rooted in Increased Access to Culturally Informed, Serious Illness Care and Grief Services*, Community Health Research Conference, Poster Session, October 2022, Chicago, IL

*Pediatric Palliative Physician and Nurse Mentorship Training Program: A Personalized, Didactic and Experimental Training Curriculum Developed to Enhance Access to Care in Non-Metropolitan Communities*, Section on Hospice & Palliative Medicine, American Academy of Pediatrics Annual Assembly, Poster Session, September 2017, Chicago, IL

*Implementation of Concurrent Care in Illinois: Section 2302 of the Patient Protection and Affordable Care Act*, Greater Illinois Pediatric Palliative Care, June 2013, Regional Collaboration: Improving Care for Children with Advanced Illnesses, Poster Presentation, Bloomington, IL

*Academic, Community and Parental Collaboration in Research Design: Innovative, Diversified*

*Insight Outweighs Challenges Experienced*, Center for Community Health Groundbreaking, Poster Session, May 2013, Chicago, IL

*Development of a Regional Coalition for the Advancement of Pediatric Palliative Care*, Children's Hospital International 19<sup>th</sup> World Congress, November 2008, Poster Presentation, San Francisco, CA

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**Lectures**

*Medical Mistrust and Disparities in End-of-Life Care*, Friday Morning Seminars, Center for Urban Research and Learning, November 2022, Remote Presentation, Chicago, Illinois

*Providing Pediatric Palliative Care in Non-Urban Areas of Illinois: Challenges Identified and Recommendations for Process Improvement*, Annual Assembly of the American Academy of Hospice and Palliative Medicine, Paper Presentation, March 2018, Boston, Massachusetts

*Concurrent Care Implementation in Illinois*, Greater Illinois Pediatric Palliative Care Coalition, December 2016, Concentric Circles of Care, Glenview, Illinois

*Evaluating the Reliability and Validity of a New Pediatric Palliative Care Needs Assessment Tool*, Annual Assembly of the American Academy of Hospice and Palliative Medicine, Paper Presentation, March 2016, Chicago, Illinois

*The State of Pediatric Palliative Care*, Illinois HomeCare and Hospice Council 2013 Annual Conference & Exposition, March 2013, The Art of Caring, Lombard, Illinois

*The State of Pediatric Palliative Care and Pediatric Palliative Care Policy Developments, Panel Speaker*, Advocate Children's Hospital, Oak Lawn Campus, May 2012, Renewing Hope: Innovations in Pediatric Palliative and Comfort Care, Oak Lawn, Illinois

*Pediatric Palliative Care*, La Rabida Children's Hospital, May 2011, Nursing Recharge, Oak Lawn, Illinois

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**Volunteer**

*Girl Scouts of Northern Illinois* 2015-2020

**Experience**

Troop Leader, Heartland Elementary School Girl Scouts, Second Grade Brownie Troop

*Hesed House* 2015-2019

Sunday Night Food and Hygiene Closet Volunteer

*The Forgotten Initiative* 2015-2016

Mentor to a Child in the Foster System